

SUSAN E. ABBEY LLC
QUESTIONED DOCUMENT EXAMINATION SERVICES
FEE SHEET

MINIMUM RETAINER FEE: Covers first 6 hours----- \$1500.00
Verbal opinion only. **(Payable in advance and non-refundable).**

Additional fee per hour for reports and more technically complex cases-----\$250.00
(Payable in advance, but due even if not paid in advance).

The fee covers attorney consultations, case review, technical investigations, travel in town and limited work with equipment. Every case is different and has different time requirements. Estimates for additional time, if needed, will be sent and shall be paid in advance of work.

WEEKEND OR TIME SENSITIVE JOB: (in addition to Minimum retainer fee, payable in advance)-----minimum \$600.00

COURT PREPARATION TIME: (Payable in advance) per hour -----\$250.00
Plus actual expenses

DEPOSITIONS AND COURT APPEARANCES: (Payable in advance. Includes time spent driving to and from court and will be charged even if I am not called to testify.)

Daily rate up to 8 hours-----\$2000.00

Additional hours over 8 hours are billed at \$200.00/hr.

Reservation charge (required to reserve date)-----\$500/day

This charge must be paid in advance to reserve the day for your trial or deposition. It is **NON-REFUNDABLE** but is applied to the court appearance fee for **THAT DAY ONLY.**

Cancellation within 48 hours of required appearance-----\$500.00 (additional).

Cancellation or delay within 24 hours of required appearance----- full fee

TRAVEL EXPENSES: (Travel time outside the D/FW metroplex)-----\$150.00/hr
Travel time includes packing, driving to and from the airport etc. Travel and all expenses are to be paid by the client in advance. Actual expenses of airline travel, lodging, and car rental, plus \$100.00/day for meals/incidentals. Car mileage at \$.65 per mile.

Bills are due when services are rendered, except for those fees payable in advance. Please remit upon receipt of invoice. Balances over 30 days will be subject 1 1/2% interest per month. In the event it becomes necessary to refer any unpaid bills to an attorney for collection then the client agrees to be responsible for all costs to said reference including court costs, private process and attorney's fees.